

The deadline for application for the awards is **FRIDAY, MARCH 16, 2018**

ELIGIBILITY

- All full-time or part-time faculty and all graduate students from the College of Creative Arts are eligible for the awards.
- To be considered for the award, a creative, research and/or scholarly work must be related to the Arts and have been completed between January 1, 2016 and December 31, 2017.

AWARDS

Graduate Student Awards

First Place: \$1,000 awarded to the student and \$1,000 for travel awarded to the faculty member.

Honorable Mention: If applicable

Undergraduate Awards

First Place: \$750 awarded to the student and \$750 for travel awarded to the faculty member.

Honorable Mention: If applicable

Each winner will also receive a certificate of achievement.

CRITERIA

The primary criteria for the selection of the awards are based on the degree to which the applicant has demonstrated exceptional work through mentored research in the Arts. This can be evidenced through, but is not necessary limited to, works, exhibitions, performances, publications, or any other form of scholarly, creative and/or research work related to the Arts. Additional consideration will be given to works that effectively help advance the College's contributions to the research mission of the University.

WINNER SELECTION

The College's administrative team (comprised of the Directors, Associate Dean and Dean) will select the winners each year. Winners will be publicly announced shortly after selection and may be recognized at the College's annual commencement ceremony in the spring.

APPLICATION

Download the application by <https://wvucca.wufoo.com/forms/zhbgesg1lemzn0/>

A completed application must include:

- Application form
- A 200 word maximum abstract describing the creative, research and/or scholarly work (on the application form)
- Submit the completed application by 4:30 on **FRIDAY, MARCH 23, 2018.**

DISPLAY REQUIREMENTS

All presentations must be placed in designated display areas of the Douglas O. Blaney Lobby of the Creative Arts Center for one week during April 2018.

- Each presentation is required to fit into a designated 4'-0" by 4'-0" display space.
- Presentations must be mounted to the display area using nonpermanent, removable methods.
- To allow viewers to identify the work, the name of the presenter along with the title of the creative, research and/or scholarly work must appear prominently in the display.
- A printed copy of the abstract included as part of the application for the award should also be included in the presentation.
- If a correlated creative performance or design work is part of the presentation it should be made available through the College's YouTube link. Please see the College of Creative Arts, Media Office for assistance with that part of the display.
- The presentation may also include diagrams, documentation, charts or illustrations that support the project as well as any results and conclusions.
- Presentations should be organized in a clear, orderly, and self-explanatory method.
- A successful presentation depends on how well you convey information to an audience.
- Audi/Visual equipment may be used in the presentation; however, it is the participant's direct responsibility to provide and secure all such equipment for the duration of the display period as well as to remove it at the conclusion of the display period.
- Wireless Internet access is available.
- Power supply is limited and will be available on a first come/first serve basis.
- Presenters are responsible for:
 - a. All actual display materials which comprise the presentation.
 - b. Materials for securing the posters to the 4'-0" x 4'-0" display area.
 - c. Laptop and power cords, if applicable.
 - d. Printing of any handouts that accompany the display.
 - e. Any audio/visual equipment needed for the display, if applicable.

Requests and/or inquires for additional items for any display should be directed to College of Creative Arts, Facilities Office, during regular business hours.

DISPLAY SET-UP AND REMOVAL

- All presentations must be placed in designated 4'-0" by 4'-0" display area of the Douglas O. Blaney Lobby of the Creative Arts Center.
- Selection of the 4'-0" by 4'-0" display areas will be awarded to participants on a first come/first serve basis.
- Display set-up begins Monday, April 2, 2018
- All displays must be completed and ready for public viewing by 4:45 PM on Tuesday, April 3, 2018
- All displays must remain in place for public viewing until Monday, April 9, 2018
- Displays must be removed by 4:45 PM on Tuesday, April 10, 2018
- The College of Creative Arts is not responsible for the security or maintenance of any work or other materials used in the display.
- Works not removed by the following Monday will be recycle or returned to the presenter's school at the discretion of the College.