



West Virginia University

Payroll, Tax and Employee Data Services

## Exemption Certificate West Virginia Hotel Occupancy Tax

To be retained by operators of hotels, motels, and similar accommodations as evidence of exempt occupancy

**Name and Address of Hotel, Motel or Lodging establishment:**

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This is to certify, that we, the undersigned, are representatives of West Virginia University, a political subdivision and agency of the State of West Virginia.

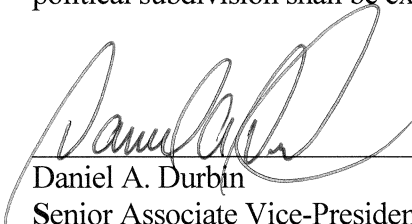
**Name:** \_\_\_\_\_

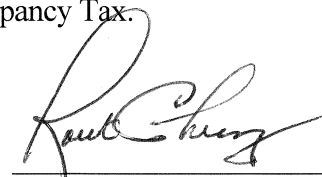
**Dates of Occupancy:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

Pursuant to WV Code Section 7-18-5(b), Hotel room occupancy billed directly to this state or its political subdivision shall be exempt from Hotel Occupancy Tax.

  
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Daniel A. Durbin  
Senior Associate Vice-President of Finance  
Division of Finance  
West Virginia University

  
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Robert Chuey  
Financial Compliance Officer &  
Interim Oversight – Tax Services  
West Virginia University