



College of Creative Arts
School of Theatre & Dance

Position Announcement

Assistant Professor of Production Management – NTT (12-month)

The College of Creative Arts at West Virginia University invites nominations and applications for the position of Assistant Professor of Production Management (non-tenure track) in the School of Theatre & Dance.

Job Description: We seek an energetic and skilled production manager possessing a demonstrated ability to manage the production resources in a large and vibrant production program that includes dramas, musicals, operas, and dance. This position will serve as the Production Manager for the School, overseeing 10–12 productions during the academic year and West Virginia Public Theatre’s season of 3–5 shows.

Teaching duties include graduate and undergraduate courses in stage management and production management, and supervising the stage management practicum program. Additionally, this position will stage manage one production for West Virginia Public Theatre and supervise student stage managers for the School’s mainstage season.

Participation in developing curriculum, recruiting and student retention duties, academic advising, and mentoring student portfolio development is required. Participation in University and School committees, activities, and faculty governance is expected of all faculty members.

Required Qualifications:

At the time of the appointment, the successful candidate will have:

- MFA degree in Theatre (or related discipline) or significant professional experience at respected venues as a stage manager or production manager
- 1–2 years’ teaching experience at the college/university level
- Professional stage management or production management experience in respected venues
- Excellent communication and interpersonal skills
- Knowledge of Actors’ Equity Association policies and procedures required
- Member of Actors’ Equity Association preferred

Rank and Salary: Service Assistant Professor, 12-month, non-tenure track, renewable appointment with a competitive salary and benefits package

Date of Appointment: March 1, 2019/negotiable

Application Deadline: Review of applications will begin **December 17, 2018** and continue until the position is filled.

Application: For a complete application, interested candidates should submit the following:

- Letter of application
- Current curriculum vitae
- Names of three (3) references, including complete contact information (email, phone, and mailing address)

To apply, please visit: http://employmentservices.hr.wvu.edu/wvu_jobs

Additional materials may be requested at a later date.

THE SCHOOL OF THEATRE & DANCE (theatre.wvu.edu): The School of Theatre & Dance is a NAST-accredited training program with an enrollment of approximately 200 undergraduate and graduate students. The School offers MFA degrees in acting, design & technology, and technical direction; BFA degrees in acting, musical theatre, design & technology, and puppetry; a BA degree in dance and a BA in theatre studies, and minors in theatre, dance, and technical production.

As part of its mission, the School educates students in the traditions and practices of the art of theatre and dance by challenging them to engage in the many processes used and valued by collaborative artists. The School employs 20 full-time and 2 part-time faculty and 3 professional staff to annually produce a vibrant season of theatre and dance productions in four theatres supported by well-equipped production facilities. The School is dedicated to providing an exceptional classroom and studio education supported by hands-on production experiences.

THE COLLEGE OF CREATIVE ARTS (ccarts.wvu.edu) is one of 15 colleges within the university, including the Schools of Music, Theatre & Dance, and Art & Design, and offers the state's premier training in the visual and performing arts. Each of these units has a national profile of excellence and all programs are nationally accredited (NAST, NASM, and NASAD). The College of Creative Arts is housed in WVU's Creative Arts Center and has more than 70 full-time faculty and 20 professional staff whose mission is to educate succeeding generations of artists, teachers, and scholars through an experiential student-centered approach to learning. The College advocates the Arts as a medium through which the diversity of human experience is understood and valued. Exemplifying excellence and innovation in performance, exhibition, scholarship, and creative research, the College offers artistic and cultural opportunities for the citizens of West Virginia and the regional community.

WEST VIRGINIA UNIVERSITY (www.wvu.edu) is classified as a Doctoral/Research University-Extensive, and is the state's only comprehensive doctoral-granting, land grant institution. WVU has a current enrollment of approximately 28,000 undergraduate and 5,500 graduate students enrolled in more than 184 graduate and undergraduate programs. The university community is committed to student-centered priorities, academic excellence, research, creative activity, and

service to the state. The city of Morgantown has 55,000 residents and has been ranked as the “#1 Small City in America,” the “Best Small City in the East,” and the “3rd Best Small Town” in the nation. Boasting a strong economy and an unemployment rate well below the national average, the area also offers a wide variety of cultural and recreational activities.

West Virginia University is an Equal Opportunity/Affirmative Action Employer and the recipient of an NSF ADVANCE award for gender equity. The University values diversity among its faculty, staff, and students, and invites applications from all qualified individuals, including minorities, females, individuals with disabilities, and veterans.

WEST VIRGINIA PUBLIC THEATRE (www.wvpublictheatre.org) is a small professional theatre company located in Morgantown, WV and is affiliated with WVU’s College of Creative Arts. Public Theatre was founded in 1985 and operates on Guest Artist Agreements with Actors’ Equity. They produce a three-show summer season as well as a large holiday show in December. It is a fully professional theatre. The theatre has full non-profit status and is governed by its own Board of Directors. It is staffed by an Artistic Director, a Director of Operations, and has at least 2–3 support staff members working in accounting, marketing, and development. The Theatre serves a tri-fold mission, presenting Broadway-style musicals, quality theatrical productions for family, and socially conscience plays about issues that affect the local and global community.